



# Epping Heights OSHC

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Out of School Hours Care Inc.

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Welcome to Epping Heights Out of School Hours Care Service!

Thank you for choosing to send your children to our high quality service. There are a few things that we would like to let you know before you start, so please have a read of the information below to ensure you haven't missed anything!

## THINGS PARENTS NEED TO REMEMBER:

- Read the parents handbook (it contains all the info you will need to know about the running of OSHC)
- Familiarise yourself with our Website and our Webserver (this is how you will make/change your bookings)
- Change your log-in password for the webserver/touchscreen to something you'll easily remember
- Get to know our team of staff
- Take an interest in your child's OSHC experience
- Find out ways you can be involved and contribute your thoughts and ideas
- If you need to ask our staff anything or you would like to schedule a tour of our service, we would love to hear from you, so please contact us via email
- Please note that all authorised collectors of your child(ren) will have their own login details. These should not be shared, as additional charges apply for incorrect or incomplete signing.

## THINGS CHILDREN NEED TO REMEMBER:

- OSHC is a safe and fun place
- Bring a hat, drink bottle and wet weather gear to every OSHC session
- Avoid having any food in lunch boxes containing nuts/nut products
- You are welcome to share your ideas and contribute, so please use our suggestions book
- We have Centre Agreements that help you to know what is expected
- The staff are here to help and support you, so please get to know them
- Challenge yourself and try new foods and activities
- Bring a positive attitude!

We are all looking forward to welcoming you into our OSHC community!

- *Adam & the OSHC team*