



# **Epping Heights OSHC**

Out of School Hours Care

ABN: 83 425 978 102

Ph: 02 9869 0602

128 Kent Street, Epping, 2121, NSW

Email: [eppingheightsoosh@hotmail.com](mailto:eppingheightsoosh@hotmail.com)

Website: [www.eppingheightsoshc.com.au](http://www.eppingheightsoshc.com.au)

## **Vacation Care Risk Assessment**

Name of Day: Laser Tag

Date: 9/7/19

Number of children:

Which risk assessment safety points are relevant for today? (Please tick)

☒ Adventure Play    ☐ Animals    ☒ Art & Craft / Creative activities

☐ Bushland/Water environments    ☒ Children with additional needs

☒ Food & Cooking    ☒ Media & Entertainment    ☒ Sport/Physical activity

☐ Water Play    ☐ Excursion travel

Ensure risk assessments are available to parents on the day, that they have been read by all staff involved and any relevant risk preventative measures are illustrated to children.

Is a site visit required? Yes ☐ No ☒

If yes, please record name of staff member conducting site visit as well as the date of the visit.

Is there a site-specific risk assessment for the venue? Yes ☐ No ☒

If yes, please print and make available to all staff and parents.

Other than risks presented in the above documents, please outline any activity specific risks on the table on page 2.



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## RISK ASSESSMENT – Laser Tag

Potential Hazard	Who is at Risk?	Existing control measures	Risk Rating	Preventative Measures	Responsibilities
Trips and falls including scrapes and grazes	All children	<ul style="list-style-type: none"> <li>- Maintain staff to child ratios of 1:15</li> </ul>	3	<ul style="list-style-type: none"> <li>- Safety debriefing before children commence activity.</li> <li>- Include safety reminders of listening to laser staff and OSHC staff.</li> </ul>	All staff
Burns from cooking activity	All children and staff	<ul style="list-style-type: none"> <li>- Maintain child to staff ratios of 1:15</li> </ul>	2	<ul style="list-style-type: none"> <li>- No children are allowed behind island bench, so they stay clear of the oven at all times.</li> <li>- Safety debriefing about kitchen safety.</li> </ul>	All staff
Bumping into each other or poles	All children	<ul style="list-style-type: none"> <li>- Maintain child to staff ratios of 1:15</li> </ul>	3	<ul style="list-style-type: none"> <li>- Safety debriefing before children commence activity.</li> <li>- Include safety reminders of listening to laser staff and OSHC staff.</li> </ul>	All staff
Staff from Laser Warriors being inappropriate.	All children	<ul style="list-style-type: none"> <li>- All staff running activity will have working with children's checks.</li> <li>- Working with children's checks are checked by EHOSHC.</li> <li>- Maintain child to staff ratios of 1:15</li> </ul>	4	<ul style="list-style-type: none"> <li>- Working with children's checks to be conducted.</li> <li>- EHOSHC staff to actively supervise.</li> </ul>	All staff



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## Risk Assessment Matrix

Consequences / Impact	Probability / Likelihood			
	<b>Very Likely</b> Could happen at any time	<b>Likely</b> Could happen some time	<b>Unlikely</b> Could happen but very rare	<b>Very Unlikely</b> Could happen but probably never will
<b>VERY HIGH</b> - Kill or cause permanent disability or ill health	1	1	2	3
<b>HIGH</b> - Long term illness or serious injury	1	2	3	4
<b>MEDIUM</b> - Medical attention and several days off work	2	3	4	5
<b>LOW</b> - First Aid required and no time off work	3	4	5	6

Risk assessments are conducted to ensure that there is correct and reasonable supervision carried out for activities. If you believe an activity requires ratios other than 1:15 for an in-Centre day and 1:10 for an excursion day, please note this down in the preventive measures column and alert the Centre director to ensure appropriate planning occurs.

Name of educator completing this risk assessment: