

Vacation care Risk Assessment

Name of Day: Tuff nutterz

Date: 12/07/19

Number of children: 75

Which risk assessment safety points are relevant for today? (Please tick)

- ☒ Adventure Play ☐ Animals ☐ Art & Craft / Creative activities
☐ Bushland/Water environments ☐ Children with additional needs
☐ Food & Cooking ☐ Media & Entertainment ☒ Sport/Physical activity
☐ Water Play ☒ Excursion travel

Ensure risk assessments are available to parents on the day, that they have been read by all staff involved and any relevant risk preventative measures are illustrated to children.

Is a site visit required? Yes ☒ No ☐

If yes, please record name of staff member conducting site visit as well as the date of the visit. Ned rallings

Is there a site-specific risk assessment for the venue? Yes ☒ No ☐

If yes, please print and make available to all staff and parents.

Other than risks presented in the above documents, please outline any activity specific risks on the table on page 2.

RISK ASSESSMENT – Tuff Nutterz

Potential Hazard	Who is at Risk?	Existing control measures	Risk Rating	Preventative Measures	Responsibilities
Trips/falls	All	Existing safety discussions - shoe lace reminders All Staff trained in first aid etc + first aid kits carried.	4	Remind children regarding rules.	Staff to notice children with untied laces or conducting themselves irresponsibly
Insect / snake bite (bees)	All	Existing safety discussions - Not touching insects or picking things up off the ground. All Staff trained in first aid etc + first aid kits carried.	3	Remind children regarding rules.	Staff to notice children who are not following instructions and being mindful of areas which may have a higher likelihood of dangerous insects etc
Members of the public (strangers)	All	Existing safety discussions - Not to talk to anyone without an EHOOSH Wrist Band/ or staff without an EHOOSH Name badge on.	6	Remind children regarding rules	Staff to have all children in their vision at all times, so that children do not wander off.
Falling branches	All	Existing safety discussions - Staying on the path and with the group All Staff trained in first aid etc + first aid kits carried.	2	Remind children regarding rules	Staff to notice children who are not following instructions and being mindful of areas with large trees.
Allergic reactions /asthma /medical conditions	All people with allergies, asthma or other medical conditions	Existing safety discussions - All Staff trained in first aid etc + first aid kits carried. - All staff aware of children with conditions and are aware of RMCP's and action plans. - Action plans are discussed - Children with conditions are discussed prior. - Children are aware not to share food and are aware of their own conditions	3	Remind children regarding rules Keep children away from triggers Closely monitor children with conditions	Staff to be aware of children at all times particularly children with medical conditions.
Cars in the carpark	All	Existing safety discussion - To stay on pathways and park equipment	3	Remind children regarding rules Staff to continue to make sure all children are accounted for and do not walk toward the car park	Staff to be aware of children at all times
The River	All	Existing safety discussion - Children are to	2	Remind children regarding rules Staff to continue to make sure	Staff to be aware of children at all times

		not go near the water and to stay with the group - All staff are trained in CPR		all children are accounted for and do not walk toward the car park	
Animal bites / kick / trample etc	All	Existing safety discussions - Respecting animals - Keeping hands away from animals faces - Not standing behind horses in particular - Animals are contained All Staff trained in first aid etc + first aid kits carried.	2	Remind children regarding rules Keep people away from direct contact with animals.	Staff to be aware of children's behavior around animals and offer reminders etc
Exposure to weather	All	Existing safety discussions - Sun Safe Service All children and families reminded to ensure proper clothing worn during vacation care to protect from all weather conditions.	6	Remind children regarding rules – wearing hats etc	Staff to monitor children at all times regarding their exposure to weather conditions.

Risk Assessment Matrix

Consequences / Impact	Probability / Likelihood			
	Very Likely Could happen at any time	Likely Could happen some time	Unlikely Could happen but very rare	Very Unlikely Could happen but probably never will
VERY HIGH - Kill or cause permanent disability or ill health	1	1	2	3
HIGH - Long term illness or serious injury	1	2	3	4
MEDIUM - Medical attention and several days off work	2	3	4	5
LOW - First Aid required and no time off work	3	4	5	6

Risk assessments are conducted to ensure that there is correct and reasonable supervision carried out for activities. If you believe an activity requires ratios other than 1:15 for an in-centre day and 1:10 for an excursion day, please note this down in the preventive measures column and alert the centre director to ensure appropriate planning occurs.

Name of educator completing this risk assessment:



Inflatable Obstacle Course

Risk assessment					
Activity	Hazard identified	Risk assessment (use matrix)	Elimination/control measures	Who	When
Fall	Child lets go of handles and falls off climbing wall/hanging ladders	Low	Base of inflatable wide to cover all direction of falls from climbing wall and thick padded mat placed underneath ladders	Participant	On activity
Trip	Child trips over one of the obstacles	Low	Base of inflatable sufficiently wide to cover falls. Walls on side of castle cover lateral movements	Participant	On Activity
Fall	Child falls off the side of the castle	Low	Walls of inflatable prevent most falls from ending on the floor outside of the inflatable.	Participant	On Activity

Fall	Child lands on tethering stake (used to secure inflatable to ground)	Low	Stakes only placed adjacent to inflatable where a wall is positioned. No stakes placed where no inflatable wall exists	Participant	On Activity

Plan prepared by:	Name(s): Bruce Conroy, Tuff Nutterz	
Prepared in consultation with:	Name(s):	
Communicated to:	Name(s): Fun Day Out	
Venue and safety information reviewed and attached	Yes / No Comment if needed:	
Reminder: Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or significant change occurs.		

Risk Matrix

		Consequence				
		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		Almost certain	High	High	Extreme	Extreme
		Likely	Moderate	High	Extreme	Extreme
		Possible	Moderate	High	High	Extreme
		Unlikely	Low	Moderate	High	High
		Rare	Low	Low	Moderate	High