

A-18 National Quality Framework

Epping Heights OSHC.

NQS

QA. 1.1.1	Approved learning framework.
QA. 4.1.1	Organisation of educators.
QA. 4.2.2	Professional standards.
QA. 6.1.3	Families are supported.
QA. 6.2.2	Access and participation.
QA. 7.1	Governance.
QA. 7.1.2	Management systems.
QA. 7.2.1	Continuous improvement.
QA. 7.2.2	Educational leadership.
QA. 7.2.3	Development of professionals.

National Regulations

Reg. 8	National Quality Standard
Reg. 136	First aid qualifications
Reg. 137	Approval of qualifications
Reg. 168	Education and care service must have policies and procedures
Reg. 173	Prescribed information to be displayed

My Time, Our Place

LO. 1	Children have a strong sense of identity
LO. 2	Children are connected with and contribute to their world
LO. 3	Children have a strong sense of wellbeing
LO. 4	Children are confident and involved learners
LO. 5	Children are effective communicators

POLICY STATEMENT

We recognise that quality school aged care enhances children's development. We therefore aim to raise the quality, drive towards continuous improvement and create consistency within our service by ensuring that we are in compliance with the National Quality Framework.

RELATED POLICIES

- Epping Heights OSHC Policy A-3: Philosophy
- Epping Heights OSHC Policy A-12: Policy Development and Review
- Epping Heights OSHC Policy A-15: Role of Management Committee
- Epping Heights OSHC Policy A-19: Nominated Supervisor
- Epping Heights OSHC Policy C-3: Staff Orientation and Induction
- Epping Heights OSHC Policy C-5: Professional Development

PROCEDURE

The Australian Children's Education and Care Quality Authority (ACECQA) implements and governs the National Quality Framework (NQF). This framework aims to raise quality and drive continuous improvement and consistency in education and care services through:

- A national legislative framework
- A national quality standard
- A national quality rating and assessment process

It is the responsibility of Management and the Nominated Supervisor to ensure they are familiar and up-to-date with the National Quality Framework (NQF) including the Education and Care Services National Law Act, Education and Care Services National Regulations and National Quality Standard.

The Nominated Supervisor will ensure that Educators are familiar with the NQF and understand its relevance in the service as well any impacts it may have on developing Centre practices.

Educators will be offered training in the NQF and its relevance to school aged care services as a part of their professional development. Funds will be set aside in the budget for this training.

National Legislative Framework

The national legislative framework is established through an applied laws system and consists of:

- The Education and Care Services National Law
- The Education and Care Services National Regulations

A Regulatory Authority will be primarily responsible for administering the NQF, including approving, monitoring and quality assessing services. In NSW, the Regulatory Authority is the Department of Education-Early Childhood Education and Care Directorate.

The Nominated Supervisor and Management Committee are responsible for:

- ensuring the service is operating under the appropriate law and regulations
- Ensuring educators are familiar with the legislation

- Ensuring the Centre is compliant with the law and regulations through their policies, procedures and practices
- Reporting to and notifying the Regulatory Authority where required.

National Quality Standards

Management and Centre Coordinator will ensure that the highest quality of care in the service is achieved by familiarising and adhering to the National Quality Standards.

The Centre Coordinator will be responsible for establishing centre practices designed to meet that which is detailed in the Quality Areas (see below).

Quality Areas:

Educational Program and Practice

Children's Health and Safety

Physical Environment

Staffing Arrangements

Relationships with Children

Collaborative partnerships with Families and Communities

Governance and Leadership

The NQS aims to promote:

- the safety, health and wellbeing of children
- a focus on achieving outcomes for children through high-quality educational programs
- families' understanding of what distinguishes a quality service

Management and the Nominated Supervisor will ensure that the highest quality of care in the service is achieved by familiarising themselves with the NQS and adhering to each element of the seven Quality Areas.

The Nominated Supervisor will establish Centre practices designed to meet the outcomes of the NQS.

The Nominated Supervisor will report on the National Quality Framework progress at each committee meeting to keep all involved aware of any changes which may be relevant.

Prescribed information to be displayed

Management and the Nominated Supervisor will ensure the prescribed information is displayed at the entrance of the service (as per Regulation 173), including:

- the name of the approved provider and the name of the education and care service

- the provider approval number and service approval number
- any conditions on the provider approval and service approval
- the name of the nominated supervisor or, if the nominated supervisor is a member of a prescribed class, the class
- the service's current rating level for each Quality Area and the overall rating (or rating under previous NCAC system if not yet rated for National Quality Standard)
- details of any waivers held by the service, including elements or regulations waived, duration of the waiver and whether the waiver is a service or temporary waiver
- the hours and days of operation of the service
- the name and telephone number of a person at the service to whom complaints may be addressed
- the name and position of the responsible person in charge at any given time
- the name of the educational leader
- the contact details of the regulatory authority
- a notice stating that a child who has been diagnosed as at risk of anaphylaxis is enrolled at the service, if applicable
- a notice of an occurrence of an infectious disease at the service, if applicable

Qualifications

Under the NQF, there are currently no qualification requirements for OSHC Nominated Supervisors or educators working in NSW. Management will be responsible for ensuring that any qualifications brought in are adhered to at all times.

While there are no formal qualifications for OSHC in NSW, training is required and recommended to improve the knowledge and skills of educators under the Law and Regulations and these will be adhered to. Any Certified Supervisor who has the role of Responsible Person must have completed an approved Child Protection Course. There must also be at least one person on every shift who has completed an approved course in First Aid, Asthma and Anaphylaxis (as per Regulation 136).

SOURCES

- Education and Care Services National Regulations 2011
- Education and Care Services National Law Act 2010
- My Time, Our Place Framework for School Age Care in Australia
- National Quality Standard
- Children(Education and Care Services National Law Application) Act 2010
- Network of Community Activities NQF Files – 'NQF Orientation for New Educators'
- Australian Children's Education and Care Quality Authority (ACECQA)

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