



Incursion Risk Management Plan EHOSHC

Incursion details				
Date(s) of Activity/Session:	Friday 15 th July 2022	Location:	128 Kent St Epping NSW 2121	
Name of Activity/Sessions:	All About Animals			
Proposed activities:	Interactive Native Australian Animal Show	Water hazards? Yes/No = NO If yes, detail in risk assessment below.		
Centre Contact number:	Landline: 0298690602	Mobile: 0459883456		
Number of children attending activity/session: Maximum 85	Staff to child ratio: 1:15	Number of educators 6		
Incursion checklist				
First aid kits	QR Code and Guest/Visitor Book available for sign in (outside providers) WWC checks verified			
List of children attending	Contact information for each adult			
Contact information for each child	Mobile phone / other means of communicating with the service & emergency services			
Medical information for each child	Other items, please list			
Hazard identified	Risk Rating (use matrix)	Elimination/control measures	Who	When
Choking whilst drinking and/or eating	Moderate	<ul style="list-style-type: none"> - Ensure children are seated whilst eating or drinking and are supervised - All staff trained in first aid - Maintain child to staff ratio 1:15 	All Children	Breakfast, Morning Tea, Lunch, Afternoon Tea
Anaphylactic reaction/allergies	Moderate	<ul style="list-style-type: none"> - First aid Kits/ EpiPen's on hand - Regularly update information of children with anaphylaxis/allergies/intolerances and cultural requirements. - Ensure each educator and volunteer is aware of the medical and dietary list/info of each child. - Staff are trained in First aid, anaphylaxis and allergy awareness. - Ensure children are washing hands after eating things that may contain allergens 	Children with anaphylaxis/allergies	Throughout the day & During the animal presentation

		<ul style="list-style-type: none"> - Children with allergies not to feed nuts to birds, and not to sit too close to bird feeding position. - Educators to take EpiPen's/other medical for children with nut allergies to location of the show - Safety brief with all children regarding allergies - Children that have handled nut/birds to wash hands after interaction - Peanuts are not used in the show 		
Children being out of bounds/wandering	Moderate	<ul style="list-style-type: none"> - Educators active supervision of all students - Clear instructions of what is expected of the students - Active supervision of the students - Ensure safety warning has been instructed to students - Maintain staff to child ratio 1:15 	All Children	Throughout the whole day
Electrocution	Moderate	<ul style="list-style-type: none"> - Ensure safety warning has been instructed to students - Power outlets are covered and any hanging cables secure - Staff trained in first aid - Electric equipment inspected by staff before use - Educators to plug in chargers/electrical devices for children if required 	All children/staff	When using electrical devices and throughout the day
Slips, trips, falls, collisions	Moderate	<ul style="list-style-type: none"> - Walk children in 2 lines in close groups when transitioning to other locations/activities. - Educators to encourage children to tie up shoes laces and assist if required - Non-slip flooring and stair strips - Balustrades on stairs and rails on landings - Any water spilt during incursion will be cleaned up immediately - Loose cables will be taped down where possible - 	All Children	Transitioning to and from activities & During incursion
Sun Burn, Heatstroke, dehydration etc.	Low-moderate	<ul style="list-style-type: none"> - Ensure children are wearing sunscreen, hats and appropriate clothing during first roll call - Ensure children are continually drinking water throughout the day - UV and Pollen check during WHS check - Staff to monitor children to ensure they are drinking enough water, reapplying sunscreen and wearing hats - Ensure all staff are carrying first aid kits - Educators to encourage children to seek shade 	All children	Throughout the whole day
Toilet Use	Low-moderate	<ul style="list-style-type: none"> - Scheduled WHS checks morning and afternoon - Educators check toilets before children use them. - Children to go in pairs or small groups. - Ensure handwashing 	All Children	Throughout the whole day

Scratch, bite or sting from animal	Low-moderate	<ul style="list-style-type: none"> - Australian Wildlife Sanctuary Staff (incursion providers) have necessary training and experience in animal handling - Educators to assist with supervision and all are trained in first aid - Safety briefing completed by EHOSHC and Wildlife movement - All animals used in the presentation will be non venomous - Children to wash hands before and after animal encounter - Movement and noise of children to be kept to a minimum when handling animals 	All children	During animal presentation
<p>Covid 19 - Illness, infections, hospitalisation, death of child/educator/adult</p> <p>Community surroundings</p>		<ul style="list-style-type: none"> - Ensure Educators & Families are aware of our Covid-19 Policy & procedure - Maintain communication between NSW Health department, Department of Education, ECED and any other relevant organisation in relation to Covid-19 - Ensure information of Covid-19 and any practices are updated as new information becomes available - Ensure all such important information and factsheets are available &/or displayed for educators/parents/families and visitors to see - Educators & families are updated with any new information/updates on Covid-19 - Ensure that when adults enter the service, they practice social distancing, cleaning of hands. That they enter and exit solely to drop off or collect their child. - Ensure that there are no children, educators or adults that enter the premises if they have been in contact with anyone that has had COVID-19 symptoms - Ensure adults are not to enter the premises if they are sick/unwell - If children present during the day as unwell, they will be set aside from other children and visitors and their parent will be contacted to collect them as soon as possible - All adults/Visitors/volunteers are to adhere to all Covid-19 rules and practices as per prescribed from the NSW government - Children will be given regular hand washing routines throughout the day, dependant on activity and what they are exposed to - Antibacterial wipes, hand soap, paper towels and hand sanitiser will be available to all that enter/use the premises. - Educators are to ensure supervision of children using hand sanitiser (as it is alcohol-based) - A routine cleaning list is created in the centre and all educators are to complete the cleaning tasks and schedule. - Educators are given opportunity to reflect and bring about new information in relation to our Covid-19 practices 	<p>The Coordinator</p> <p>Educators</p> <p>Parents/families</p> <p>Children</p> <p>Volunteers</p>	Throughout the whole day

Plan prepared by: Zoe Hanna Date: 15/07/22

Communicated to: All Staff on the day & Families (via website)

Venue and safety information/risk assessment/COVID-19 safety reviewed and attached:
Yes
 Comment if needed: Attached

Reminder: Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or significant change occurs.

Risk Matrix

Likelihood	Consequence				
	Insignificant	Minor	Moderate	Major	Catastrophic
Almost certain	Moderate	High	High	Extreme	Extreme
Likely	Moderate	Moderate	High	Extreme	Extreme
Possible	Low	Moderate	High	High	Extreme
Unlikely	Low	Low	Moderate	High	High
Rare	Low	Low	Low	Moderate	High



RISK MANAGEMENT PLAN

FORM: EXTERNAL EVENT RISK MANAGEMENT

AUSTRALIAN WILDLIFE SANCTUARY
3105 REMEMBRANCE DRIVEWAY BARGO NSW 2574

EXTERNAL EVENT DETAILS

Proposed activities	External events including animal presentations and public interactive sessions
Method of transport, including proposed route	2 seater WILD Rover LDV G10 Commercial Van
Name of AWF/AWS co-ordinator	Bradley Wilson (Managing Director)
Contact number for co-ordinator	0448 522 417

EXTERNAL EVENT CHECKLIST

ITEM	CONFIRM
First aid kit	
List of personnel attending	
List of animals being transported	
Mobile phone / other means of communicating with emergency services	
Other items (please list)	
Itinerary	
Payment card	
Sunscreen	
Insect Repellent	
Sick containers	

Activity	Hazard Identified	Risk Assessment (use matrix)	Elimination/control measures	Who	When
Vehicle and Driver	Driver is qualified	Low	Driver requires minimum full unrestricted NSW driver's license	Driver	At all times
	Vehicle is registered	Low	Ensure vehicle is registered	Co-ordinator	All times
	Equipment carried inside vehicle is securely stowed	Low	Driver to ensure all equipment is securely stowed prior to vehicle moving	Driver	All times
	Driver always obeys road rules	Low	Driver must not exceed speed limit and obey all other road rules	Driver	All times
	Poor visibility	Medium	Because there are many blind spots from the driver's position, the driver must ensure that they are aware of this and take appropriate action to alleviate this problem	Driver	All times
	Onboard fire	Low	If a fire occurs the driver must immediately stop the vehicle and get all passengers off to a safe place. If the driver feels it is safe to use the fire extinguisher on the fire then they may do so.	Driver	Whenever there is a fire in the vehicle
Passengers	Tripping on steps	Low	Passengers need to be careful when entering and leaving the vehicle	Passengers/Driver	All times
	Glass shattering	Low	Use of safety glass on all windows. No objects are to be thrown	Co-ordinator/Driver	All times
Route travelled by vehicle	Variable road conditions	Medium	Variable road and road environment conditions (for example, narrow, undivided unsealed roads; winding roads; roads with hazards such as livestock, wildlife, irrigation spraying or causeways; roadside hazards like trees close to the road; sandy desert roads). Driver to ensure the vehicle is operated in a safe manner, even slowing the vehicle to ensure safety	Driver	All times

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	Variable traffic	Medium	Variable traffic conditions (for example, school bus routes are shared with heavy vehicles at higher speeds; freight routes; roads with heavy tourist traffic). Driver must ensure they concentrate to avoid collisions	Driver	All times
	Know the route to take	Low	Driver is to know the route to take before commencing to drive. Any GPS must be activated before the vehicle moves	Driver	Before moving the vehicle
OTHER	Slips/Trips/Falls	Moderate	All participants to take care when walking and moving around during the event. Pay attention to any safety signage Follow instructions from co-ordinator or staff at locations	All participants	All times
	Extreme weather conditions/falling trees or tree branches	Moderate to Extreme	Follow the directions from location staff Ensure the location has a safety policy to manage extreme weather conditions	All participants Co-ordinator	All times
	Excessive heat and UV exposure	Moderate	All participants should take regular breaks in shady/cool areas throughout the event. Take and drink plenty of water Wear appropriate clothing and protection including hats, sunscreen and sunglasses	All participants	All times
	Insect bites/stings Allergic reactions	Moderate to High	Participants to notify coordinator of all medical conditions prior to the external event Coordinator to provide insect repellent Alert the location first aid team of any participant that suffers from allergies	All participants	Before the external event
	Access or falls into water bodies	Low	Participants to follow the directions of location staff and coordinator. Obey safety signage.	All Participants	All times

RISK MANAGEMENT PLAN

			Do not climb over any fencing around water bodies		
Transport of animals	Dropping box, lifting injury	Low	Lightweight structures (under 9kg)	All personnel	During event
Set up of animal marquee	Lifting injury	Low	Lightweight animal display pit. Marquee bag has wheels for moving instead of carrying. Sandbags do not exceed 10kg	All personnel	Before event
Stabilization of animal marquee	Animal marquee not securely fixed to ground	Low	Marquee stabilised securely with pegs when on grass surface or sandbags when on solid surface	All personnel	Before event
Electrical equipment	PA is powered by battery, no electrical cables	Low	PA is powered by battery, no electrical cables needed	All personnel	All times
Handling animals	Animal Bites	Low	Only one animal at a time out of temporary enclosures Handled only by the presenter or by a single person supervised. Audience allowed controlled gentle touch of suitable animals	All personnel and participants	All times during animal presentations
	Animal Scratch	Low	Handling only by presenter or by single person under supervision. Audience allowed controlled gentle touch of suitable animals.	All personnel and participants	All times during animal presentations
Secure housing of animals	Animal escape	Low	All reptiles are housed in secure boxes to prevent escape. Snakes are housed in securely closed bags to prevent escape. All housing is kept near the presenter.	All personnel	All times

		RISK MATRIX				
		Consequence				
		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood	Almost certain	Moderate	High	High	Extreme	Extreme
	Likely	Moderate	Moderate	High	Extreme	Extreme
	Possible	Low	Moderate	High	High	Extreme
	Unlikely	Low	Low	Moderate	High	High
	Rare	Low	Low	Low	Moderate	High

Low	Little chance of incident or injury
Moderate	Some chance of an incident or injury requiring first aid
High	Likely chance of a serious incident or injury requiring medical treatment
Extreme	High chance of a serious incident resulting in highly debilitating injury

**> BE COVID SAFE.
HELP NSW STAY IN BUSINESS.**



Your COVID-19 Safety Plan

Zoos, reptile parks and aquariums

Business details

Business name	Australian Wildlife Foundation
Business location (town, suburb or postcode)	3105 Remembrance Driveway Bargo NSW 2574
Completed by	Bradley Wilson
Email address	brad@australianwildlifesanctuary.com.au
Effective date	12 February 2021
Date completed	12 March 2021

Wellbeing of staff and customers

Exclude staff, volunteers, contractors and visitors who are unwell.

The sanctuary will take all reasonable steps to ensure that a worker or others do not enter or attend the workplace if they display symptoms associated with COVID-19 or the worker/other has been required to isolate or quarantine. This may include asking workers entering the workplace for a formal declaration at the start of their shift if they have travelled, been in contact with any confirmed cases of COVID-19 or if they have flu-like symptoms and have not been directed to isolate.

This may also include displaying signs at the front of our premises/workplace telling people not to enter if they have COVID-19 symptoms, cold/flu symptoms or have been in close contact with confirmed cases.

Provide staff and volunteers with information and training on COVID-19, including when to get tested, physical distancing, wearing masks and cleaning.

The Sanctuary will implement the below measures to minimise the risk of infection:

- maintain and encourage others to maintain the physical distancing principle of at least 1.5 metres separation, where possible which includes:
 - between groups within each room and
 - at entry and exit points
- avoid handshakes or other contact
- consider venue layout and move tables and seating to comply with physical distancing (1.5 metres separation)
- adhere to density requirements based upon the size of the workplace (eg one person per 2 square metres)
- dedicate separate entry and exit doors from separate rooms, and pathways to encourage “one-way traffic” where possible
- minimise mixing between separate rooms or groups of people as much as possible
- display signage at the venue entrance to instruct members of the public (and workers) not to enter if they are unwell or have COVID-19 symptoms
- encourage contactless payments to be used where possible
- encourage online bookings, reservations and pre-ordering where practical eg a time based booking system
- consider placing floor or wall markings or signs to identify 1.5 metres distance between people, particularly for queues and waiting areas
- monitor compliance with physical distancing requirements, with particular regard to areas where members of the public might congregate
- limit the duration of the activity to two hours or less where possible
- limit non-essential contact during the day as much as possible, for example by limiting any direct contact with documents or equipment at client sites, and by bringing your own lunch
- use telephone or video platforms for essential meetings where practical
- use flexible working arrangements where possible eg stagger start times and breaks

for workers, early and late shifts to reduce peak periods

- where suitable, only private or company vehicles to be used for transport. Avoid using any public transport, or travelling in a vehicle with anyone who does not reside in your household and

- encourage and support downloading of COVIDSafe app.

The Sanctuary will provide each worker at the workplace with information, training and instruction on:

- the risks in relation to COVID-19 and

- the control measures implemented in the workplace to mitigate those risks, in relation to COVID-19.

Make staff aware of their leave entitlements if they are sick or required to self-isolate.

You must not attend the workplace during any self-isolation period that the Government, medical authority or medical practitioner requires you to undertake.

If you are unwell during this self-isolation period, you should follow the usual sickness procedure to notify the Sanctuary that you require personal leave and obtain a medical certificate in support of your leave. You are required to get a medical clearance from your doctor prior to returning to the workplace.

If you are well during this period of isolation, the Sanctuary will consider any available type of leave that may be taken to cover the absence.

Display conditions of entry (website, social media, venue entry).

Conditions of entry are sent to visitor prior to them coming out.

Upon arrival guests are walked through the conditions of entry again and are made aware of any restrictions

Other types of venues or facilities within the premises must complete COVID-19 Safety Plans where applicable. If contact details are captured electronically upon entry to the main premises on the relevant day, additional collection of contact details via electronic methods may not be required if there is no other public access to the sub-premises. However, additional contact details and time of entry must be captured where these sub-premises are indoor gyms, nightclubs, dine-in hospitality venues, pubs and bars.

The Australian Native Dog Conservation Society sub-lease a section of the sanctuary's land and operating guided tours. ANDCS must adhere to all COVID rules and operate their own COVID check in system as well as comply with all COVID restrictions including a current COVID Safety Plan.

There are no other sub-premise operations at the sanctuary

Physical distancing

Capacity must not exceed one visitor per 2 square metres of publicly accessible space (excluding staff). Children count towards the capacity limit.

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The sanctuary is mainly outdoor space. The visitor centre can have up to 25 people before the 1 person per 2 square metre rule applies. However, we are enforcing a separate entry for the gift shop and cafe areas with a maximum of 6 people (visitors excluding staff/volunteers) in the gift shop maintaining social distancing and 10 people (visitors excluding staff/volunteers) in the cafe area maintaining social distancing.

Consider implementing a time-based booking or ticketing system during anticipated busy periods.

Events at the sanctuary will be on a pre-booked basis to maintain an effective COVID safe environment. At all other times the amount of visitors to the sanctuary will be spread out throughout the day.

Use signage at entrances to communicate the maximum safe capacity, and consider displaying signage with arrows to direct the flow of visitors where crowding may occur.

Signage will be in place at the entrance to the relevant areas of the sanctuary displaying maximum capacities. The sanctuary will use crowd control barriers in high use areas to direct visitors safely through areas.

Support physical distancing at any events that may attract crowding, such as animal shows or public animal feeding.

Animal shows will be changed to stage shows where allocated circles will be marked on the grass so that social distancing can be maintained between different groups of visitors. Animal encounters and contact sessions will be monitored to ensure social distancing is maintained and hand sanitizer is required to be used before and after any animal interactions. Visitors will be informed of these conditions upon entering the

sanctuary and before any animal presentations begin.

Sanctuary events and shows will have a cut off number of people for the safe capacity of the spatial requirements. the number of guest/participants will not be allowed to exceed this.

Reduce crowding wherever possible and promote physical distancing with markers on the floor where people are asked to queue or at popular animal exhibits.

Markers will be placed on the floors of the indoor areas including the gift shop and cafe that are 1.5m apart to encourage social distancing by visitors. Measures in place to reduce crowding include spreading events across multiple days, increasing the number of crowing events such as animal presentations and allocating a maximum amount of pre-booked tickets to any event.

Ensure 1.5m physical distancing where possible, including:

- **at points of mixing or queuing such as bars, toilets and entrance and exit points**
- **between seated groups**
- **between staff.**

All seating will be placed 1.5metres apart, social distancing signs and floor markers will be placed at points of queuing, outdoor stage areas will be marked with grass paint to maintain social distancing. If staff and volunteers are unable to socially distance face masks will be worn.

Where reasonably practical, ensure staff maintain 1.5 metres physical distancing at all times, including at meal breaks and in offices or meeting rooms.

Signage will be in place in meal rooms regarding social distancing.

Use telephone or video for essential meetings where practical.

Any meetings that can be held over video conferencing is preferred over face to face meetings and will be encouraged

Where reasonably practical, stagger start times and breaks for staff members.

Where possible staggered worktimes will be implemented. Meal breaks will be staggered across the work day to limit the amount of staff/volunteers in a meal area at

any one time.

Review regular deliveries and request contactless delivery / invoicing where practical.

We request that companies delivering to the sanctuary use contact free processes and maintain social distancing

Have strategies in place to manage gatherings that may occur immediately outside the premises.

The sanctuary is located on a main road and there is no area for gathering outside the premises

Coordinate with public transport, where reasonably practical, around strategies to minimise COVID-19 risks associated with transportation to and from the venue if crowding on public transport may occur.

All staff/volunteers must adhere to government regulations regarding facemasks on public transport. Visitors to the sanctuary rarely use public transport as a method to get to the sanctuary given its position however it is their responsibility to follow government restrictions regarding travelling on public transport.

Education programs should be conducted in accordance with the NSW Government guidelines on Schools and Childcare. Students do not need to follow strict adult physical distancing guidelines but should follow good hygiene practices. Staff should continue to maintain 1.5m physical distancing from students where practical.

Education programs will be conducted in accordance with the NSW Government guidelines on Schools and Childcare. Students do not need to follow strict adult physical distancing guidelines but should follow good hygiene practices. children's are asked to wash hands before and after the program. Staff will try to maintain 1.5m physical distancing from students where practical.

Hygiene and cleaning

Adopt good hand hygiene practices.

Amenities, staff/volunteer work areas use contactless soap and sanitizer stations. Hand sanitizer stations will be located at several points around the sanctuary.

When operating off site hand sanitizer will be available to staff/volunteers and any participants.

The Organisation is committed to observing appropriate hygiene measures to minimise the risk of exposure to, contracting or spreading COVID-19 within the workplace. This procedure includes how to address the hand cleaning by workers and other people in the workplace.

Good hygiene requires everyone to wash their hands regularly with soap and water for at least 20 seconds and dry them completely, preferably with clean, single-use paper towels. If paper towels are unavailable, other methods such as electric hand dryers can be used, however, hands will still need to be dried completely.

Everyone must wash and dry their hands:

- before and after eating
- after coughing or sneezing
- after going to the toilet and
- when changing tasks and after touching potentially contaminated surfaces.

An alcohol-based hand sanitizer with at least 60% ethanol or 70% isopropanol as the active ingredient must be used as per the manufacturer's instructions when it is not possible to wash and dry hands. Hand sanitizers will be located at the entry and exit of the premises when required.

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers.

Amenities are checked on a time scheduled basis to ensure stock supplies of hand soap, toilet tissue and paper towels

Clean frequently used indoor hard surface areas at least daily with detergent/disinfectant. Clean frequently touched areas and surfaces several times per day.

All tables, benches and chairs are cleaned regularly using Peerless S-Clean Cleaner and Sanitizer. A specific role is in place for staff/volunteer to constantly remove rubbish and clean sitting areas.

All equipment used external to the site will be sanitized between uses

Maintain disinfectant solutions at an appropriate strength and use in accordance with the manufacturers' instructions.

The sanctuary keeps a supply of Peerless cleaning supplies at all times. Use Peerless Accent and S-Clean for cleaning and sanitizing purposes. SDS and PIS printouts are located at all points of chemical storage.

Staff are to wear gloves when cleaning and wash hands thoroughly before and after with soap and water.

All staff/volunteers must wear disposable gloves when using cleaning chemicals. Gloves must be disposed of after cleaning and wash hands with soap before and after cleaning tasks. A mobile cleaning kit will be sent with all external events attended by the sanctuary.

Encourage contactless payment options.

The sanctuary encourages all payments and donations to be made through tap and go systems. Any cash donations will be collected in a sealed bucket and reconciled at the end of the day by a member of staff/volunteer using gloves and washing hands after completing the process. Staff/volunteers handling money must hand sanitize after every transaction that involves handling money and at any point when money is handle during reconciliation or cash pick up.

If interactive exhibits are open, ensure visitors apply hand sanitiser before and after use, and to clean the interactive components between use.

Hand sanitizer will be located at any exhibit where visitors are permitted to touch or hold items. Visitors will be asked to sanitize before and after handling items

Consider removing printed guides and pamphlets, and replacing with downloadable guides or audio guides that can be accessed via a visitor's personal device where this is practical.

We will not be printing and hand guides, maps or brochures at the sanctuary. Any information required will be sign posted.

In indoor areas, increase natural ventilation by opening windows and doors where possible, and increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).

Doors or windows must be opened where possible to allow natural air flow through buildings.

Record keeping

Keep a record of the name, contact number and entry time for all staff, volunteers, visitors and contractors for a period of at least 28 days. Contact details must be collected for each person using a contactless electronic method, such as a QR Code or similar. Processes must be in place to ensure that customers provide the required contact information. Records must be provided as soon as possible, but within 4 hours, upon request from an authorised officer.

Note: If a person is unable to provide contact details, for example due to age or language barriers, another person may provide contact details on their behalf. If there are unexpected circumstances which prevent the use of electronic methods to collect contact details (such as an internet outage), any paper records must be entered into an electronic format such as a spreadsheet within 12 hours.

All staff/volunteers must sign the daily log book including start time and end time. All other visitors, contractors must check in using the Services NSW app

Ensure records are used only for the purposes of COVID-19 contact tracing and are collected and stored confidentially and securely. When selecting and using an electronic method of record collection, take reasonably practical steps to protect privacy and ensure the records are secure. Consider the 'Customer record keeping' page of [nsw.gov.au](https://www.nsw.gov.au)

Information collected will not be used for any other purpose than COVID contact tracing

Make your staff aware of the COVIDSafe app and its benefits to support contact tracing if required.

All staff/volunteers will be informed about the COVID Safe app and encouraged to use it.

Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace, and notify SafeWork NSW on 13 10 50.

We will provide any assistance required by NSW Health regarding COVID tracing

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes