

E-11 Technology, Media & Internet

Epping Heights OSHC.

NQS

QA. 1.1.1	Approved learning framework.
QA. 1.2.2	Responsive teaching and scaffolding.
QA.2.1.1	Wellbeing and comfort.
QA.2.2.1	Supervision.
QA. 4.1.1	Organisation of educators
QA. 4.2.2	Professional standards.
QA. 7.1.2	Management systems.
QA. 7.1.3	Roles and Responsibilities

National Regulations

Reg. 73	Educational Programs
Reg. 74	Documenting of child assessments or evaluations for delivery of educational program
Reg. 75	Information about educational program to be kept available
Reg. 76	Information about educational program to be given to parents
Reg. 123(1)(d)	For children over preschool age, 1 educator to 15 children
Reg. 168	Education and care service must have policies and procedures

My Time, Our Place

LO. 1	Children feel safe, secure and supported
LO. 3	Children become strong in their social and emotional wellbeing
LO. 3	Children take increasing responsibility for their own health and physical wellbeing
LO. 4	Children use a range of skills and processes such as problem solving, inquiry, experimentation, hypothesising, researching and investigating

Policy Statement

We aim to develop and implement a stimulating, interesting and exciting program that allows all children selected opportunities to use and enjoy the use of technology at the Centre. Educators will ensure all media & technology is used appropriately to ensure the safety and wellbeing of all children. We will also strive to ensure the privacy and professionalism of the Educators is maintained at all times.

Related policies

- Epping Heights OSHC Policy A-3: Philosophy
- Epping Heights OSHC Policy A-11: Maintenance of Records
- Epping Heights OSHC Policy A-14: Complaints
- Epping Heights OSHC Policy D-23: Child Management – Behaviour Guidance
- Epping Heights OSHC Policy E-2: Written Programs
- Epping Heights OSHC Policy E-6: Movies / DVD / TV

Procedure

Technology for gaming is permitted at OSHC only during Vacation Care and FRIDAY PM session. All devices (including telephones) brought on any school day should be left with the classroom teacher or at OSHC during the day. Devices should not be left in children's school bags.

Various mediums of technology will be used at the centre when appropriate. This may include computers, televisions, tablets, phones, video games and other hand-held devices.

The centre staff will ensure that parent consent has been sought during the enrolment process to allow children to watch movies/TV and engage in playing games which are rated G or PG.

(See Movies/DVD/TV Policy)

Computers

Computers may become available at the centre and will only be used for educational purposes and will be adequately supervised whilst they are in use. The computers will be connected to the Department of Education network. This will ensure the blocking of any inappropriate websites, and will ensure children have to use their own logins whilst on the computers.

Computers will be setup to ensure staff can easily monitor the childrens' activities.

Video Games

Video games will be planned as part of a balanced program of activities, which reflects the philosophy of the Centre. These may be used to highlight a particular activity or interest in the program, or when deemed appropriate by staff. (E.g. Inclement Weather, down-time)

Video games should have a rating of G or PG only.

Tablets, Phones & Hand – Held Devices

Tablets, Phones & Hand – Held Devices are not to be used during Centre hours without first completing and signing the Technology Agreement.

Staff will not be held responsible or liable for any equipment brought to the Centre. Children will also be encouraged to label their equipment and ensure the device is stored in the designated container supplied by the Centre.

Devices are to be used in designated areas only and are not permitted to be taken from these areas.

Devices with photography and/or recording capabilities will be strictly monitored by staff to ensure the privacy of students and staff alike. No unauthorised photography or recording (Audio or Video) will be permitted.

Children found to be violating their Technology Agreement will be dealt with accordingly with possibility of strict consequences in accordance with our child management policy.

If children are found to be violating the agreement, the staff reserve the right to confiscate the device and to return it to the parent/guardian at the end of the session or at the next reasonable opportunity.

Hand held devices are generally only used for short periods on a Friday PM or during vacation care. The duration of 'tech-time' will be decided at the discretion of the staff present, but should not exceed 1 hour at a time.

Internet

Internet should not be accessible at the Centre on any device brought by the children, as per technology agreement guidelines.

Staff reserve the right to request access to any device brought by the child to the Centre at any given time, if they suspect its use is in violation of the Technology Agreement's outlined conditions.

A parent or guardian must sign the Technology Agreement if they wish to allow their child/children to use ANY PERSONAL technology or devices at the centre.

In the event that a child has accessed inappropriate material during Centre hours, liaison with the Centre director and management committee will determine an appropriate course of disciplinary action, assistance or counselling. These steps will be reasonably determined in correlation to the severity and nature off the matter.

Sources

- Education and Care Services National Regulations (2011)
- National Quality Standard (NQS)
- Education and Care Services National Law Act (2010) Section 168
- My Time, Our Place: A Framework for School Aged Care in Australia

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