



Financial Reports

Epping Heights Out Of School Hours Care
ABN 83 425 978 102
For the year ended 31 December 2024

Prepared by Elite Business Partners

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Auditor's Report

Epping Heights Out Of School Hours Care For the year ended 31 December 2024

Independent Auditors Report to the members of the Association

We have audited the accompanying financial report, being a special purpose financial report, of Epping Heights Out Of School Hours Care (the association), which comprises the committee's report, the assets and liabilities statement as at 31 December 2024, the income and expenditure statement for the year then ended, cash flow statement, notes comprising a summary of significant accounting policies and other explanatory information, and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

Committee's Responsibility for the Financial Report

The committee of Epping Heights Out Of School Hours Care is responsible for the preparation and fair presentation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the Associations Incorporation Act NSW and is appropriate to meet the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report presents fairly, in all material respect the financial position of Epping Heights Out Of School Hours Care as at 31 December 2024 and (of) its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the requirements of the Associations Incorporation Act NSW

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Epping Heights Out Of School Hours Care to meet the requirements of the Associations Incorporation Act NSW. As a result, the financial report may not be suitable for another purpose.

Auditor's signature: Harry Yen CPA

A handwritten signature in black ink, appearing to read "Harry Yen", is positioned to the right of the text "Auditor's signature: Harry Yen CPA".

Auditor's address: Suite 302, 51 Rawson Street, Epping NSW 2121

Dated: 21 / 03 / 2025

Committee's Report

Epping Heights Out Of School Hours Care For the year ended 31 December 2024

Committee's Report

Your committee members submit the financial report of Epping Heights Out Of School Hours Care for the financial year ended 31 December 2024.

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

Going Concern

This financial report has been prepared on a going concern basis which contemplates continuity of normal business activities and the realisation of assets and settlement of liabilities in the ordinary course of business. The ability of the association to continue to operate as a going concern is dependent upon the ability of the association to generate sufficient cashflows from operations to meet its liabilities. The members of the association believe that the going concern assumption is appropriate.

Signed in accordance with a resolution of the Members of the Committee on:

President

Date / /

Treasurer

Date / /

Income and Expenditure Statement

Epping Heights Out Of School Hours Care For the year ended 31 December 2024

	2024	2023
Income		
Attendance fees	378,490	397,936
Grants - CCS	442,714	383,590
Grants - ISU	14,024	19,122
Interest received	21,802	10,490
BASC Vouchers	-	48,828
Membership fees	9,405	12,000
Misc income	7,402	8,842
Total Income	873,838	880,807
Gross Surplus		
	873,838	880,807
Expenditure		
Advertising	1,935	2,837
Annual leave provision	(4,133)	8,000
Audit Fees	1,595	1,323
Bank fees and charges	543	535
Building and equipment costs	3,552	12,977
Children activities & event programs	163,254	145,784
Cleaning & Laundry	2,572	2,119
Compliance costs	4,070	4,400
Consulting fees	49,379	48,430
Consumables	5,291	3,190
Food	38,061	42,093
General expenses	3,693	2,684
Insurance	19,283	18,724
Long service leave	2,336	6,048
Printing & Stationery	1,487	1,128
Provn for doubtful debts	-	4
Rent on land & buildings	15,677	15,074
Repairs & Maintenance	3,731	902
Staff Amenities	13,365	12,571
Staff training	6,855	8,715
Subscriptions	4,919	3,974
Superannuation	53,986	49,979
Telephone	7,550	9,773
Uniforms	222	-

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

	2024	2023
Wages	487,963	475,574
Total Expenditure	887,187	876,838
Other expenses		
Extraordinary items	-	15,000
Total Other expenses	-	15,000
Current Year Surplus/ (Deficit)	(13,349)	(11,031)

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Appropriation Statement

Epping Heights Out Of School Hours Care For the year ended 31 December 2024

	NOTES	2024	2023
Retained Surplus after Appropriation			
Retained Earnings at Start of Year		493,285	504,316
Net Surplus/(Deficit)		(13,349)	(11,031)
Retained Surplus After Appropriation		479,936	493,285

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Balance Sheet

Epping Heights Out Of School Hours Care As at 31 December 2024

	31 DEC 2024	31 DEC 2023
Assets		
Current Assets		
Cash at bank	103,125	110,296
Cash on deposit	470,000	470,000
Receivables		
Debtors	728	11,541
GST	6,369	7,168
Key bond	195	195
Prepaid Expenses	3,274	3,961
Prepaid insurance	7,634	7,193
Prepaid workers comp	6,580	5,116
Security deposit	3,695	3,695
Total Receivables	28,474	38,868
Total Current Assets	601,599	619,164
Total Assets	601,599	619,164
Liabilities		
Current Liabilities		
Payables		
Amounts withheld from salary and wages	7,286	11,040
Annual leave accrual	46,167	50,300
Fees in advance	1,644	2,614
Prepaid membership	6,300	6,210
Vacation care accruals	3,705	6,474
Other Creditors	6,659	410
Superannuation accrual	14,352	15,617
Total Payables	86,113	92,665
Total Current Liabilities	86,113	92,665

31 DEC 2024

31 DEC 2023

	31 DEC 2024	31 DEC 2023
Non-Current Liabilities		
LSL provision	35,551	33,214
Total Non-Current Liabilities	35,551	33,214
Total Liabilities	121,664	125,879
Net Assets	479,936	493,285
Association Funds		
Accumulated surplus	479,936	493,285
Accumulated surplus	479,936	493,285

Notes to the Financial Statements

Epping Heights Out Of School Hours Care For the year ended 31 December 2024

1. Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act NSW. The committee has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

Impairment of Assets

At the end of each reporting period, the committee reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

Employee Provisions

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee provisions have been measured at the amounts expected to be paid when the liability is settled.

These notes should be read in conjunction with the attached compilation report.

Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

These notes should be read in conjunction with the attached compilation report.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

Financial Assets

Investments in financial assets are initially recognised at cost, which includes transaction costs, and are subsequently measured at fair value, which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through an equity reserve.

Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

These notes should be read in conjunction with the attached compilation report.